

How to Add Funds PARENT RESOURCE

Welcome!

Follow these quick and easy steps on how to "Add Funds" using LINQ Connect via the desktop version or on the mobile app.

Desktop Version - Dashboard

www.linqconnect.com

Step 1

On the main dashboard, navigate to the student account you'd like to add funds to. Below the student's Meal Balance, you will see a dropdown box of recommended amounts. Enter the amount and click Add to Cart.

If Add Meal Funds does not appear, the ability to add funds has been disabled by your school district. This typically occurs during summer months and over longer breaks.



Step 2

Open your cart and review your items.



Step 3 Click Go To Checkout

Dashboard			≜ <mark>≍</mark> ⊡ @ ≛
Welcome, Noelle		Cart	×
Announcements 🕕	^	Keisha's test district	
TITAN Unified School District If you have students in Middle School to test on the App - they will show under the H school. High school is grades 7-12.	5/13 gh	LINQ Connect Meal Account Payment Alicia Keys	\$10.00 USD Edit Delete
Daily Menu - Wednesday, May 22			
School — Learning Land Elementary	•		
Breakfast Lunch			\mathbf{N}
Brownies			
DESSERT Kodiak Chocolate Fudge Brownie Cup		Total:	\$10.00
Delicious Tacos			
GRAIN		CLOSE	GO TO CHECKOUT

Select a Payment Method from the options you've previously saved. If you don't have a saved payment method, you must add a Payment Method first. Next, click Confirm and Pay

Secure	Checkout 🖻			
Items			Order Summary	
Keisha's te	est district		Keisha's test district	
×	LINQ Connect Meal Account	\$10.00 USD Delete	Your Order (1 items)	\$10.00 USD
	Payment Alicia Keys		Transaction Fee	\$2.85 USD
			Total	\$12.85 USD
Paymen	t Method		CONFIRM	& PAY
VISA 1111		Add Change	when you click "Courtm & Pay", we'll send you an your order.	email message acknowledging receipt of
Cardholder N Street Addre	lame ss			

Desktop Version - Meal Account

Step 1

Navigate to the Main Menu and select Meal Account



Select the amount you would like to add to the student's account, then click Add to Cart. If you have multiple students, you can add funds to more than one student at a time by selecting an amount for each student before clicking Add to Cart.

E LINQ Connect	Meal Account						* ¥ 80 Ø
	Add To Balance			^	Î	Meal Balances 🔺	
	Account	Balance Amount To A Before	dd	Balance After		▲ Low Balance Warning - Agnes Alcroft	
	Agnes Alcroft	\$0.00	20 \$50 OTHER	\$0.00		Alicia Keys	\$2
						Jimmy Butler	\$2
	Alicia Keys	\$274.00 \$10 \$	20 \$50 OTHER	\$294.00		Stacy Adams	\$1
	Jimmy Butler	\$257.50 \$10 \$	20) \$50 OTHER	\$257.50		Agnes Alcroft	A
		\$0					
	Stacy Adams	\$116.00 \$10 \$	20 \$50 OTHER	\$116.00			
				DD TO CART]		
	Auto Pay			^			
							Contact

Once item is added, your Cart will automatically open from the right side. Select Go To Checkout to select your payment method.

Meal Account							≜ `≡ ["] ⊡	0 :
Add To Balance	_		^	M	Cart			×
Account Agnes Alcroft	Balance Before \$0.00	Amount To Add \$10 \$20 \$50 OTHER \$ 0	Balance After \$0.00	Ali	Keisha's 🗙	test district LINQ Connect Meal Account Payment Alicia Keys	\$2 E	0.00 USD dit <u>Delete</u>
Alicia Keys	\$274.00	\$10 \$20 \$50 OTHER \$20	\$294.00	Sta				
Jimmy Butler	\$257.50	\$10 \$20 \$50 OTHER \$ 0	\$257.50			\mathbf{x}		
Stacy Adams	\$116.00	\$10 \$20 \$50 OTHER \$0	\$116.00			\mathbf{i}		
		C C	ADD TO CART					
Auto Pay		ltem	added to cart.		Total:		GO TO	\$20.00 снескоит

Step 4

Add a Payment Method or select an existing payment method. Click Confirm & Pay

Connect Checkout				
Secure Checkout				
Items		Order Summary		
Keisha's test district		Keisha's test district		
K LINQ Connect Meal Account	\$10.00 USD Delete	Your Order (1 Items)	\$10.00 USD	
Payment Alicia Keys		Transaction Fee	\$2.85 USD	
		Total	\$12.85 USD	
Payment Method		CONFIRM	& PAY	
VISA 1111	Add Change	your order.	emain message acknowledging receipt of	
Cardholder Name Street Address City, State, Zip				
Street Address City, State, Zip				

Mobile App Version

Step 1

Click on the student account who will receive the funds.



Step 2

Click the \$ Add Funds icon



Select the amount to be added to the account. Click Add To Cart.

09:54		all 🔶 🖿
÷		Ë <mark>o</mark> i
	Jimmy Butler	
	\$257.50	
\$	*	රී
Add Funds	Transfer	Meal Menu
	Add Funds Jimmy	×
Amount to add to	meal balance *	
\$10 \$20	\$50 Oth	ner amount
^{\$} 20.0	0	
Balance after · \$27	7.50	
Add	to Cart · \$20.	.00
③ Convenience fee	es may apply du	ring checkout.

Step 4

If you are ready to checkout, select Go To Cart. You can add funds to multiple students in one transaction by selecting Continue Browsing.



Step 5

Review items and select Checkout.



Add or select your payment method. Click Confirm & Pay.

